



1
2
3
4
5
6
7

Bylaws

Of

The

San Benito County Republican Central Committee

1	Table of Contents	
2	Article I Name of Organization	1
3	Article II Mission Statement	1
4	Article III Membership	1
5	Section 1. Eligibility for Membership	1
6	Section 2. Classes of Membership	2
7	Section 3. Responsibility of Members	4
8	Section 4. Removal of a Member.	5
9	Article IV Officers	5
10	Section 1. Elected Officers:	5
11	Section 2. Appointed Officers:	5
12	Section 3. Duties of Elected Officers:	5
13	Section 4. Duties of Appointed Officers:	6
14	Section 5. Election and Appointment of Officers:	6
15	Section 6. Vacancies of Officers:	7
16	Article VI Disbursement of Funds	7
17	Section 1. Budgeted Expenditures	7
18	Section 2. Non-Budgeted Expenditures	7
19	Article VI Meetings	7
20	Section 1. Annual Organizational Meeting:	7
21	Section 2. Regular Meetings:	7
22	Section 3. Special Meetings:	8
23	Section 4. Quorum	8
24	Section 5. Meetings Held Electronically	8
25	Article VII Committees	8
26	Section 1. Executive Committee	8
27	Section 2. Standing Committees	8
28	Section 2. AD Hoc Committees	9
29	Article VIII Rules of Order	9
30	Section 1. Robert’s Rules of Order	9

1	Article IX Amendments	9
2	Section 1. Amendments.....	9
3	Section 2. Effective Date of Amendments.....	10
4	Article X Conflicts in Law.....	10
5	Section 1. When There is A Conflict	10
6		
7		

1 Article I Name of Organization

2
3 The name of the organization shall be the San Benito County Republican Party (hereinafter
4 referred to as the "Party" or "Committee"). The organization also reserves the following names:

- 5
6 1. Republican Party of San Benito County
7 2. San Benito Republican Party
8 3. Republican Party of San Benito
9 4. San Benito County Republican Central Committee

10
11 The Party is designated as a county supervisorial district committee.

12 Article II Mission Statement

13
14 The Party is formed under the State of California Election Code §7400 to act as the primary
15 Republican Party organization in San Benito County (heir in after referred to as "County"). The
16 Party will act to elect Republican candidates at all levels of government and strengthen the
17 Party within the County.

18
19 The Party will educate the public on the four (4) core principles of the Republican Party. They
20 are:

- 21
22 LOWER TAXES
23 SMALLER GOVERNMENT
24 PERSONAL RESPONSIBILITY
25 STRONG NATIONAL DEFENSE
26

27 Article III Membership

28
29 **Section 1. Eligibility for Membership**

30 All members of the Party shall be registered Republicans and residents of the County or the
31 Republican nominee as certified by the California Secretary of State in a Qualifying Office as
32 determined below.
33

1 **Section 2. Classes of Membership**

2 There shall be four (4) classes of membership in the San Benito County Republican Party:

3 A. **Regular Members.** Regular Members are those persons elected to the Party
4 pursuant to the California Election Code section 7400 in a regular primary
5 election.

6 1. Per California Election Code section 7421: If the elections official, on the 73rd
7 day prior to the presidential primary election, finds that the number of
8 candidates nominated for election to a committee from an Assembly or
9 supervisorial district does not exceed the number of candidates to be elected
10 from that Assembly or supervisorial district, the designation of the office and
11 the names of the candidates shall not be printed on this party's ballot in the
12 Assembly or supervisorial district. In lieu thereof, the board of supervisors
13 shall declare elected the candidates who have been nominated.

14 B. **Appointed Members.** Appointed Members are those persons elected by Regular
15 Members by secret ballot to fill vacancies in membership. Appointed members
16 become Regular Members upon election to the Party.

17 C. **Ex-Officio Members.** Ex-Officio Members are:

18 1. The nominee of the California Republican Party for State Senator, the
19 nominees of the California Republican Party for the Assembly, and any
20 person nominated to either the Senate or Assembly at a special election to
21 fill a vacancy in the house, and the nominee of the party for Representative
22 in Congress for districts that include any part of the County shall be ex officio
23 members of this Party. If the person most recently nominated or elected
24 from the California Republican Party at the special election for an Assembly
25 or Senate seat, or for the House of Representatives shall be other than the
26 nominee of the California Republican Party for the same office at the earlier
27 election, the ex officio membership of the latter nominee shall expire
28 immediately upon certification by the Secretary of State of the nomination
29 or, if there is no runoff, the election of the person most recently nominated
30 or elected. Ex officio members shall be entitled to all the rights and
31 privileges, including the right to vote, and shall have the same standing in
32 every way as other members of the Party, except they shall not be entitled to
33 a ballot designation of incumbent upon seeking election to the Party in the
34 next presidential primary. A person shall be entitled to ex officio membership
35 upon receiving a certificate of nomination from the Secretary of State
36 pursuant to Section 8147, at which time the term of the former nominee
37 shall expire.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41

2. If the person most recently nominated to the Senate, Assembly, or House of Representatives received fewer votes for the particular office at the ensuing general election than a write-in candidate for the same office, and the write-in candidate is elected to that office, the write-in candidate shall, for purposes of this part, be considered the ex officio member of the Party, provided that the write-in candidate's affidavit of registration reflects that that candidate has been affiliated with the Party for at least six months prior to the general election.
3. If a write-in candidate is entitled to ex officio membership to the Party pursuant to the above, the Party shall designate the California Republican Party nominee described in above as an additional ex officio member. Any person designated as an ex officio member under this subdivision shall be entitled to all the rights and privileges as other ex officio members of the committee.
4. The nominee for each of the following offices shall be an ex officio member of the Committee in the county in which he or she resides and his or her rights and privileges, including the right to membership, shall be the same as those prescribed for other ex officio members in California Elections Code Section 7404.:
 - (a) Governor
 - (b) Lieutenant Governor
 - (c) Treasurer
 - (d) Controller
 - (e) Attorney General
 - (f) Secretary of State
 - (g) Member of the State Board of Equalization
 - (h) United States Senator from California

- D. Alternate Members:** The Party authorizes each elected member and each ex officio member of the Party to appoint an alternate member. An ex officio member who is also an incumbent officeholder of any of the offices listed in Sections 7404 and 7405 at the time of the meeting of the Party may appoint an alternate member without authorization from that Party, if the member desires to appoint an alternate.
1. The alternate member shall have the right to vote only with the written authorization of the member who appointed him or her. An alternate member of a committee shall be subject to the rules and regulations of the committee.
 2. An alternate member must meet the same qualifications as the regular member, and may vote only in the absence of the member who appointed him or her, except that an alternate member appointed by an incumbent Senator, Member of the Assembly, or Representative in Congress need not reside in the district of the appointing power but need only reside in the county of jurisdiction of the committee.

- 1 E. All Members shall be given the oath of office and they shall sign the oath. The
2 Secretary will deliver to the County Clerk of San Benito County these signed oaths.
3

4 **Section 3. Responsibility of Members**

- 5 A. Attendance at Meetings: All Members are required to attend Meetings or are to be
6 represented by an Alternate Member. Non-attendance of a Meeting will be deemed to
7 be unexcused unless a request for non-attendance to be excused is delivered in writing
8 to the Secretary within ten (10) days of the meeting that was not attended and the
9 Chairman deems the non-attendance as unexcused per these Bylaws.
- 10 B. Any Regular Member who misses more than four (4) regular meetings within a twelve
11 (12) month period shall be removed from the Party unless his or her absence is excused
12 as determined by the Chairman.
- 13 1. An excused absence is one caused by illness or temporary absence from the County
14 on the date of the Meeting. The attendance of an Alternative Member in the
15 appointing Voting Members stead, as provided in Article III of these articles, shall
16 constitute attendance of the Regular Meeting.
- 17 C. The payment of annual dues (the "Dues"), the rate set from time-to-time by a majority
18 vote of the Committee to fund its on-going operations, is required by Regular and
19 Appointed Members to maintain membership.
- 20 1. Changing the Dues will not require an amendment of these Bylaws.
- 21 2. Until changed by a majority vote of the Committee, the Committee initially
22 establishes \$120 per year annual dues for each Regular and Appointed Member in
23 order to remain a Member of the Committee.
- 24 3. Until changed by a majority vote of the Committee, Members choosing to pay their
25 dues monthly will be assessed a mandatory total of \$15.00 per month.
- 26 4. Until changed by a majority vote of the Committee, Members that source
27 contributions to the Committee of at least \$500.00 in any calendar year will be
28 relieved of the mandatory dues requirement for that year
- 29 5. At the end of each calendar quarter the Committee will examine the dues status of
30 each Member. A Member that is not current with their dues obligation will be
31 notified by any means available but minimally by e-mail, that their membership will
32 be terminated after 7 days unless their dues are made current
- 33 D. Adherence to Bylaws: All members will receive a copy of these Bylaws.
34
35

-Remainder of Page Blank-

1 **Section 4. Removal of a Member.**

2 A. **Grounds for removal;** A Regular Member or Alternative Member may be removed for:

- 3 1. Registering to vote in another political party,
- 4 2. Registering to vote in another county,
- 5 3. Publicly advocating that the voters should not vote for the nominee of the
- 6 Republican Party or any Republican candidate endorsed by the Party for any
- 7 office, or who gives support to a candidate who is opposed to a candidate
- 8 nominated by the Republican Party.

9 B. **Procedure for removal:** No Voting or Alternative Member of the Party may be removed

10 unless (1) a written complaint is filed with the Chairman and (2) the Party votes by a

11 two-thirds (2/3) secret vote of members present at a Meeting.

12 C. **Removal for Felonies.** Any member or Alternate may be removed from the Party upon

13 conviction of any felony.

14

15 Article IV Officers

16

17 **Section 1. Elected Officers:**

18 The officers shall consist of Chairman, Vice Chairman, Secretary, and Treasurer. Only Members

19 are eligible to be officers of the Party.

20

21 **Section 2. Appointed Officers:**

22 Each standing committee and ad hoc committee shall elect a chairman. Other officers, such as

23 scribe or recording secretary, shall be elected as necessary for each Standing Committee or Ad

24 Hoc Committee.

25

26 **Section 3. Duties of Elected Officers:**

27 A. **Chairman:** The Chairman shall be the chief executive officer of the San Benito

28 Republican Party. He (She) shall:

- 29 1. Preside over regular and special meetings of the Party.
- 30 2. Serve as Chairman of the Executive Committee.
- 31 3. Appoint ad hoc committees.
- 32 4. Be responsible for maintaining good public relations with the community.
- 33 5. Be responsible for maintaining effective liaison with elected officials.
- 34 6. Be responsible for maintaining effective liaison with the CRP.
- 35 7. Serve as a non-voting ex-officio member of all subcommittees, except for the
- 36 nominating committee.

- 1 B. Vice-Chairman: the Vice-Chairman shall assist the Chairman in all duties. He (She) shall
2 serve in the absence of the Chairman and act as Chairman for regular meetings and the
3 Executive Committee. Also, the Vice-Chairman will assume the duties of the Chairman in
4 the event of resignation, disability, or death of the Chairman.
- 5 C. Secretary: The Secretary is responsible for keeping, publishing, and maintaining all
6 official meeting minutes, rosters of members, and performing other duties as requested
7 by the Chair.
- 8 D. Treasurer: The Treasurer shall be responsible for the collection of receipts, financial
9 contributions, and other income and for depositing these funds into accounts at such
10 banks and financial institutions as the San Benito County Republican Party has
11 authorized and directed. The Treasurer shall make disbursements and pay bills as
12 directed by the Executive Committee or Party. The Treasurer will submit books and bank
13 records for inspection and examination to the Party quarterly and shall comply in all
14 respects with the provisions of state and federal law requiring reports of campaign
15 expenditures. The Treasurer shall submit a financial report in writing to the Republican
16 Party on a monthly basis at their regular meetings. The Treasurer shall review with the
17 County Republican Party the Form 460 reports.
- 18

19 **Section 4. Duties of Appointed Officers:**

20 The duties of appointed officers shall be consistent with the function of the related standing
21 committee. The duties of appointed officers of ad hoc committees shall be as defined by the
22 Executive Committee.

23

24 **Section 5. Election and Appointment of Officers:**

25 The officers shall be elected at the Annual Organization Meeting following a general election,
26 on the even numbered years. The outgoing Chairman shall be the presiding officer. The new
27 Chairman shall be elected by secret ballot. He (She) shall assume office immediately after the vote
28 is confirmed. A majority vote shall elect. If no candidate receives more than 50.0% of the vote,
29 a runoff election will be conducted for the top 2 candidates.

30 The vice-Chairman, Secretary, and Treasurer will then be elected individually by secret ballot.
31 They shall assume office immediately after the vote is confirmed. A majority vote shall elect. If
32 no candidate in each race receives more than 50.0% of the vote, a runoff election will be
33 conducted for the top 2 candidates.

34

35 Elected officer shall serve a term of two (2) years or until their successor is elected.

36

1 **Section 6. Vacancies of Officers:**
2 In the event of a vacancy in any elected office, written or electronic notice shall be given to all
3 voting members not less than ten days prior to the date of the special election. Nominations to
4 fill the vacancies shall be presented at a meeting of the Party and a vote by secret ballot shall
5 be taken to fill the vacancy. If such elected creates a subsequent vacancy, the subsequent
6 vacancy shall be filled at the same meeting.
7

8 Article VI Disbursement of Funds 9

10 **Section 1. Budgeted Expenditures**

11 When a budget for a defined period for expenditures has been approved by the Party, the
12 Treasurer may disburse funds within that budget as directed by the Chairman.
13

14 **Section 2. Non-Budgeted Expenditures**

15 The Chairman may direct the Treasurer to disburse funds for the normal and customary
16 expenses associated with the operations of a political central committee to keep the Party
17 compliant with its bylaws and laws that it is subject to.

18 Article VI Meetings 19

20 **Section 1. Annual Organizational Meeting:**

21 The Annual Organizational Meeting shall be the regular December or January meeting following
22 the general election in even numbered years. The purpose of the Organizational Meeting shall
23 be to 1. Elect officers, 2. Appoint members, and 3. Conduct any other business that shall
24 properly come before the meeting. Notice of the Organizational Meeting shall be sent to
25 members at least seven (7) days prior to the date of the meeting.
26

27 **Section 2. Regular Meetings:**

28 The Chairman will select the date for Regular Meetings. Notice of the locations and time of the
29 meeting will be provided to members at least seven (7) days prior to the meeting. This notice
30 will include the agenda.

31 Upon the Chairman calling the meeting to order, the Secretary will call the roll of all Members
32 to determine a quorum and report all absences of members. The Secretary shall report to the
33 Party of a member has been absent unexcused three times and will notify that member.
34

1 **Section 3. Special Meetings:**

2 Special meetings of the Party may be called by the Chairman, by the Executive Board, or by
3 notice to the Chairman by written or electronic means from one-third (1/3) of the Party. The
4 Chairman shall call the Special Meeting within ten (10) days. Notice shall include the specific
5 business to be conducted at the Special Meeting. No other business will be discussed in the
6 Special Meeting.

7
8 **Section 4. Quorum**

9 A quorum shall be a simple majority of Voting Members.
10

11 **Section 5. Meetings Held Electronically**

12 At the discretion of the Chairman, meetings can be held electronically as long as Voting
13 Members can at a minimum attend by telephone.

14 **Article VII Committees**
15

16 **Section 1. Executive Committee**

17 The Executive Committee of the Party shall consist of the officers of the Party and two at-large
18 Voting Members of the Party, which two at-large Voting Members shall be elected by the
19 membership of the Party. The day-to-day executive powers of the Party shall be vested in and
20 exercised by the Executive Committee, subject to such restrictions or requirements as the Party
21 shall from time to time establish. It shall also be the duty of the Executive Committee to review
22 proposed resolutions is first submitted. Four (4) members of the Executive Committee shall
23 constitute a quorum for the transaction of business. The Executive Committee shall meet as
24 often as may be deemed necessary by its Chair.
25

26 **Section 2. Standing Committees**

27 The Party shall have five (5) Standing Committees. Each Standing Committee shall have a
28 chairman and as many members as required to perform its function. It is anticipated there will
29 be overlap and synergism among Standing Committees. The Standing Committees are:

- 30 A. **Voter Registration Committee:** The primary function of the Party is to register
31 Republicans to vote. The responsibility of this committee is to organize the activities
32 required to increase the number of registered Republicans in San Benito County.
33 B. **Precinct Coordinating Committee:** This committee is responsible for identifying
34 volunteers and precinct captains, precinct walking, and getting out the vote on Election
35 Day. The members of this committee shall consist of a chairman and a minimum of one
36 (1) vice-chairman from each Supervisor District.

- 1 C. **Budget Finance Committee:** This committee shall establish a budget for each calendar
2 year and then monitor the income and expenditures to ensure the Party expenditures
3 do not exceed income. The Chairman shall appoint not less than three (3) nor more than
4 five (5) members to this committee. The Treasurer shall be one of the appointees.
- 5 D. **Fund Raising Committee:** This committee has the responsibility of conducting
6 fundraising projects throughout the year. This is the source of income to support the
7 activities of the Party.
- 8 E. **Candidate Review Committee:** This committee shall have the responsibility of reviewing
9 candidates for alternate membership to the party and reviewing candidates to be
10 supported and endorsed by the Party.

11 12 **Section 2. AD Hoc Committees**

13 The Chairman, Executive Committee, or the membership, by majority vote of members present,
14 can appoint ad hoc committees as required. The responsibility and duration of any ad hoc
15 committee shall be in writing. Any committees shall be terminated no later than the end of the
16 bi-annual organizational meeting.

17 18 **Article VIII Rules of Order**

19 20 **Section 1. Robert's Rules of Order**

- 21 A. The parliamentary authority shall be the latest (revised) edition of Robert's Rules of
22 Order. These rules shall govern the Republican Party's procedures in all case to which
23 they are applicable and to which they are not inconsistent with these Bylaws and any
24 special rules of order the committee may adopt.
- 25 B. Members are obligated to follow these rules, to observe proper decorum, and to refrain
26 from disrupting meetings. The Chairman may direct the muting of a member's
27 connection or ejection from the meeting of any member who persists in disrupting the
28 meeting by making dilatory or frivolous motions, speaking when not recognized, making
29 inappropriate remarks, or otherwise failing to follow these rules. The Chairman's
30 decision to do so is subject to an undebatable appeal that can be made by any Member,
31 must be seconded, and is decided by majority vote. The results of the vote on an appeal
32 will be announced during the meeting and recorded in the minutes.

33 **Article IX Amendments**

34 35 **Section 1. Amendments**

36 These Bylaws can be amended by a simple majority vote of members present at any regular
37 meeting. Any amendment shall be discussed at one (1) regular meeting prior to the meeting
38 when the vote shall be taken.

1 **Section 2. Effective Date of Amendments**
2 Amendments to these Bylaws shall become effective at the next regular monthly meeting after
3 being filed with the County Clerk/Recorders Office.
4

5 **Article X Conflicts in Law**
6

7 **Section 1. When There is A Conflict**
8 When there is a conflict with these Bylaws and any local, state, federal statute, law, regulation
9 or other operation of law, these Bylaws will be subordinate to it.
10

11 -Remainder of Page Blank-